



Spring Internship/Summer Basecamp Staff Application

Full Name _____ Preferred First Name _____ Date _____

Present Occupation _____ For which position are you applying? _____

Dates of Availability _____

Spring Internship Candidates: Are you interested in being Summer Field Staff? YES / NO

Summer Basecamp Staff: Are you interested in staying through August to help wrap up the season? YES / NO

Permanent Information	Current Information for use this Winter and Spring	Emergency Information
Address _____ _____ _____	Address _____ _____ _____	Contact Person _____ _____
Phone (____) ____ - _____	Phone (____) ____ - _____	Address _____ _____
Email _____	Email _____	_____
Cell (____) ____ - _____	Dates to use this information are: ____/____/____ to ____/____/____	Phone (____) ____ - _____

Education

School Name	Years Attended	Degree/Major

Employment Background

Employer	Position	Dates	Phone	Contact Person	May We Contact?

Certifications

Please check off the certifications you currently hold or plan to have by April 2011 (please differentiate).

<input type="checkbox"/> First Responder/Advanced FA	Expires _____
<input type="checkbox"/> WEMT	Expires _____
<input type="checkbox"/> Adv. Life Saving or WSI	Expires _____
<input type="checkbox"/> Wilderness First Responder	Expires _____
<input type="checkbox"/> EMT	Expires _____
<input type="checkbox"/> Utah Boat Guide (indicate level)	Expires _____
<input type="checkbox"/> Wilderness Educator's Course	
<input type="checkbox"/> Swift Water Rescue	
<input type="checkbox"/> Other:	

Experience

Indicate your knowledge and/or ability in each of these areas with a check.	No Experience	Limited Experience	Moderate Experience	Can Assist Instruction	Very Solid Can Instruct
Experience Facilitating Groups					
Vehicle Maintenance					
Food Preparation and Service for Groups					
Store Sales and Inventory					
Pre-Expedition Packing					
Post-Expedition De-Issue					
Experience Working With Teenagers					

Indicate your knowledge and/or ability in each of these areas with a check.	No Experience	Limited Experience	Moderate Experience	Very Experienced
Mountain Backpacking				
Canyon/Desert Travel				
Whitewater Rafting or Canoeing				
Mountain Biking				
Leadership Theory and Practice				
Topo Map and Compass Use				
Experience Completing Tasks Without Supervision				

Have you taken outdoor education or wilderness leadership courses? If so, please explain.

Drivers License Information (required by Deer Hill's insurance company)

Your name as it appears on your license _____

State _____ ID number _____ DOB _____ Expiration _____

Soc Sec Number _____ Since what date have you had your license? _____

In order for you to drive Deer Hill vehicles or transport participants and other staff, we must process a Motor Vehicle Report through our insurance company.

Do you agree to let Deer Hill do this? Yes No

Additional Driver Information

Describe your driver training and experience. Please be specific in regards to vehicle types and road conditions

Have you driven a 15-passenger van, a full size pick-up truck, or towed a trailer? Explain.

Are you comfortable driving two to six hours at a time?

List any driving infractions and/or accidents in the last three years.

Skill Experience

Typed, on a separate sheet of paper, please describe your personal and professional experience in the following:

1. Organizational Skills
2. Gear Repair
3. Landscaping Skills
4. Community Service Experience and Construction Skills
5. Interpersonal Communication and Small Group Dynamics

Personal Narrative

This is your opportunity to provide us with a better understanding of your experience and self-assessment skills. Please type answers to the following questions on separate paper.

1. What interests you most about this position? Do any elements make you anxious? If so, which?
2. How do your strengths align with Deer Hill Expedition's mission? How will your previous experiences support you in delivering our mission?
3. Please outline your areas of strength and areas requiring development in relation to the position you are applying for. What skills are you hoping to develop while working with Deer Hill Expeditions?
4. What do you think are the three most important characteristics of a leader?
5. What is your approach to managing conflicts with co-staff or students?

References

Please give a copy of the reference form to three people for whom you have worked for and who speak to your skills relevant to this position, backcountry experience, and/or experiences working with young people. References can be mailed directly to Deer Hill Expeditions (see address below). Submissions by email are allowed as long as the **questions on the reference form are answered. Send to staff@deerhillexpeditions.com.**

Name	Address	Phone Number	Relationship

Are you currently under a physician's care or taking any medications for emotional or physical reasons? Do you have any medical conditions or history that might affect your ability to perform the duties of a Deer Hill Internship? (e.g. joint, back, altitude sickness, allergies, etc.) If yes, please explain on a separate sheet of paper.

Have you ever been arrested for any crimes, other than misdemeanors or summary offenses, including sex-related or child abuse-related offenses? If yes, please explain on a separate sheet of paper.

As State of Colorado Child Services guidelines stipulate, you may be required to provide fingerprints to an investigative agency to assure that you have no child-abuse related offenses on record.

Do you agree to follow this procedure? Yes_____ No_____

Any applicant who knowingly or willingly makes a false statement of any material fact or thing in the application is guilty of perjury in the second degree as defined in Section 18-8-503, C.R.S., and, upon conviction thereof, shall be punished accordingly.

Signature _____

Date _____

Application Checklist

Please make sure that you have completed and enclosed all required documentation listed below. Any missing documentation must be approved by the Staff Manager, or will otherwise be considered incomplete. Incomplete application packets will not be considered for an interview.

- Completed application.
- Current Resume.
- Cover letter.
- References listed and accounted for (in mail or coming through email).
- Copy (front and back) of your current First Aid and CPR cards. If you plan to renew these certifications prior to the field season, please indicate the date of renewal.
- Copy of your current driver's license.
- Copy of any additional certifications such as swift water rescue, top rope management, etc.
- Copy of course evaluations you may have received from organizations such as NOLS, OB, AMGA, etc.
- If this Internship is fulfilling a school requirement, please include responsibilities that will involve the Staff Manager.

Thank you for your interest in Deer Hill Expeditions. We appreciate the time and effort that went into this application, and look forward to speaking with you in the future.

Please send complete application packets to: Deer Hill Expeditions Attn: Interns/BCS PO Box 180 Mancos, CO 81328. By fax to 970.533.7221 or by email to staff@deerhillexpeditions.com. Thanks!