



Field Staff Application

Assistant Instructor | Instructor | Program Leader

Full Name _____ Preferred First Name _____ Date _____

Present Occupation _____ How did you hear about Deer Hill? _____

Position which you are applying for: Program Leader Instructor Assistant Instructor

<u>Permanent Information</u>	<u>Current Information for use this Winter and Spring</u>	<u>Emergency Information</u>
Address _____ _____ _____	Address _____ _____ _____	Contact Person _____ _____
Phone (____) ____ - _____	Phone (____) ____ - _____	Address _____ _____ _____
Email _____	Email _____	_____
Cell (____) ____ - _____	Dates to use this information: ____/____/____ to ____/____/____	Phone (____) ____ - _____

Education

School Name	Years Attended	Degree/Major

Employment Background

Employer	Position	Dates	Phone	Contact Person	May We Contact?

Technical Skills

Describe your personal and professional experience leading the following:
First Aid and Backcountry Emergencies and Evacuations

White Water Rafting/Canoeing: river sections, type of craft, personal/professional trip

Backpacking: Length of trip, terrain encountered, size of group

Rock Climbing: Include style (sport/trad/boulder), ratings, lead/followed/guided, and top rope site management experience

Community Service Experience and Construction Skills

Mountain Biking/Repair/Maintenance/Instruction

Leadership, Communication, Group Dynamic Training and Experience

Extended Personal Expeditions/Significant Travels

Certifications

Please check off the certifications you currently hold or plan to have by this summer (please differentiate).

_____	First Responder/Advanced FA	Expires _____
_____	WEMT	Expires _____
_____	Adv. Life Saving or WSI	Expires _____
_____	Wilderness First Responder (WFR)	Expires _____
_____	EMT	Expires _____
_____	Utah Boat Guide (indicate level)	Expires _____
_____	Wilderness Educator's Course	Date taken _____
_____	Swift Water Rescue	Expires _____
Other _____		

Experience

Indicate your knowledge and/or ability in each of these areas with a check.	No Experience	Limited Experience	Moderate Experience	Can Assist Instruction	Very Solid Can Instruct
Wilderness Travel/Living Skills					
White Water Rafting					
Whitewater Canoeing					
Whitewater Rescue					
Topo Map and Compass Use					
Desert Hazards/Risk Management					
Leadership and Group Dynamics					
Communication Skills					
Mountain Hazards/Risk Management					
Tool Use and Safety					
Mountain Biking					
Southwest Natural and Cultural History					
Rock Climbing/Top Rope Management					
Leave No Trace Camping					
Working with teenagers					
Canyoneering					
Backcountry Cooking and Baking					
Other					

Drivers License Information (required by Deer Hill's insurance company)

Your name as it appears on your license _____			
State _____	ID number _____	DOB _____	Expiration _____
Social Security Number _____		Since what date have you had your license? _____	
In order for you to drive a Deer Hill vehicle or transport participants and other staff, we must process a Motor Vehicle Report through our insurance company.			
Do you agree to let Deer Hill do this?		Yes <input type="checkbox"/>	No <input type="checkbox"/>

Have you participated in any type of driver training? Tell us about the types of roads and conditions in which you have driven.

Have you driven a 15-passenger van, a full size pick-up truck, or towed a trailer?

Are you comfortable driving two to six hours at a time?

List any driving infractions and/or accidents in the last three years.

Personal Experience

This is your opportunity to provide us with a better understanding of your leadership experience, and self-assessment skills. Please answer the following questions, in a separate document.

1. Tell us about your background facilitating experiences and managing risks for young people, particularly in the backcountry.
2. What do you think are some of the most important outcomes for students who participate in extended wilderness experiences?
3. Describe an experience in which you had to lead a group through adverse or uncertain conditions.
4. Please describe some of the qualities you believe are exhibited by excellent leaders.
5. How do your strengths align with Deer Hill's mission? How will your previous experiences support the delivery of our mission?
6. What is your approach to managing conflicts with students or co-staff?

References

On our website you will find reference forms. Please give these forms to **professional references** that have worked with you in a supervisory manner, and can speak to your backcountry experience, strengths and challenges as a leader and experiences working with young people. Please have your references send the forms to Deer Hill Expeditions directly (see address below). Emailed references are allowed (staff@deerhillexpeditions.com) as long as they answer the questions that are on the reference form.

Name	Address	Phone Number/E-mail	Relationship

Are you currently under a physician's care or taking any medications for emotional or physical reasons? Do you have any medical conditions or history that might affect your ability to lead a Deer Hill program? (e.g. joint, back, altitude sickness, allergies, etc.) If yes, please explain.

Have you ever been arrested for any crimes, other than misdemeanors or summary offenses, including sex-related or child abuse-related offenses? If yes, please explain.

As State of Colorado Child Services guidelines stipulate, you may be required to provide fingerprints to an investigative agency to assure that you have no child-abuse related offenses on record.

Do you agree to follow this procedure? Yes No

Any applicant who knowingly or willingly makes a false statement of any material fact or thing in the application is guilty of perjury in the second degree as defined in Section 18-8-503, C.R.S., and, upon conviction thereof, shall be punished accordingly.

Signature _____

Date _____

Application Checklist

Please make sure that you have completed and enclosed all required documentation listed below. Any missing documentation must be approved by the Staff Manager, or will otherwise be considered incomplete. Incomplete application packets will not be considered for an interview.

- Completed application.
- Current Resume.
- Cover letter
- References listed and accounted for (in the mail or submitted by email).
- Copy (front and back) of your current First Aid and CPR cards. If you plan to renew these certifications prior to the field season, please indicate the date of renewal.
- Copy of your current driver's license.
- Copy of any additional certifications such as swift water rescue, top rope management, etc.
- Copy of course evaluations you may have received from organizations such as NOLS, OB, AEE, etc.

Thank you for your interest in Deer Hill Expeditions. We will contact you when we receive your application materials. We appreciate the time and effort that went into this application, and look forward to speaking with you in the future.

EMAIL: staff@deerhillexpeditions.com

FAX: 970-533-7221

MAIL: Staff Manager, Deer Hill Expeditions, PO Box 180, Mancos, CO 81328