



Field Staff Application

Assistant Instructor | Instructor | Program Leader

Full Name _____ Preferred First Name _____ Date _____

Present Occupation _____ How did you hear about Deer Hill? _____

Position which you are applying for: Program Leader Instructor Assistant Instructor

<u>Permanent Information</u>	<u>Current Information for use this Winter and Spring</u>	<u>Emergency Information</u>
Address _____ _____ _____	Address _____ _____ _____	Contact Person _____ _____
Phone (____) ____ - _____	Phone (____) ____ - _____	Address _____ _____ _____
Email _____	Email _____	_____
Cell (____) ____ - _____	Dates to use this information: ____/____/____ to ____/____/____	Phone (____) ____ - _____

Education

School Name	Years Attended	Degree/Major

Employment Background

Employer	Position	Dates	Phone	Contact Person	May We Contact?

Technical Skills

Describe your personal and professional experience leading the following:
First Aid and Backcountry Emergencies and Evacuations

Rafting/Canoeing/Kayaking (please enclose a copy of your river log if you have one)

Backpacking: Length of trip, terrain encountered, size of group

Rock Climbing: Include style (sport/trad/boulder), ratings, lead/followed/guided, and top rope site management experience

Community Service Experience and Construction Skills

Mountain Biking/Bike Repair and Maintenance

Interpersonal Communication and Small Group Dynamics

Personal Expeditions or Backcountry Experiences

Certifications

Please check off the certifications you currently hold or plan to have by this summer (please differentiate).

_____ First Responder/Advanced FA	Expires _____
_____ WEMT	Expires _____
_____ Adv. Life Saving or WSI	Expires _____
_____ Wilderness First Responder (WFR)	Expires _____
_____ EMT	Expires _____
_____ Utah Boat Guide (indicate level)	Expires _____
_____ Wilderness Educator's Course	Date taken _____
_____ Swift Water Rescue	Expires _____
Other _____	

Experience

Indicate your knowledge and/or ability in each of these areas with a check.	No Experience	Limited Experience	Moderate Experience	Can Assist Instruction	Very Solid Can Instruct
Rock Climbing Systems / Anchors					
Top-roping					
Whitewater Rafting					
Whitewater Canoeing					
Whitewater Kayaking					
Whitewater Rescue					
Mountain Biking					
Leadership and Group Dynamics					
Spanish Language					
Topo Map and Compass Use					
Desert Hazards and Safety					
Mountain Hazards and Safety					
Southwest Natural History					
Leave No Trace Camping					
Working with teenagers					
Group Initiatives and Activities					
Backcountry Cooking and Baking					
Other					

Drivers License Information (required by Deer Hill's insurance company)

Your name as it appears on your license _____

State _____ ID number _____ DOB _____ Expiration _____

Social Security Number _____ Since what date have you had your license? _____

In order for you to drive a Deer Hill vehicle or transport participants and other staff, we must process a Motor Vehicle Report through our insurance company.

Do you agree to let Deer Hill do this? Yes No

Describe your driver training and experience. Please be specific in regards to vehicle types and road environments.

Have you driven a 15-passenger van, a full size pick-up truck, or towed a trailer? Explain.

Are you comfortable driving two to six hours at a time?

List any driving infractions and/or accidents in the last three years.

Personal Experience

This is your opportunity to provide us with a better understanding of your leadership experience, and self-assessment skills. Please answer the following questions, in a separate document.

1. Describe your experience with outdoor education and leadership as a participant and/or leader. If you have attended a NOLS, OB, AEE, LNT or similar course, please enclose a copy of your course evaluation.
2. Describe your background facilitating experiences and managing risks for young people, particularly in the backcountry.
3. Describe an important leadership or teaching role you have assumed, and cite a specific challenge you faced in this role and how you approached this challenge.
4. How do you approach leading trips (professionally) differently than being on a personal trip with friends?
5. How do your strengths align with Deer Hill's mission? What areas in yourself are you currently looking to further develop?
6. To what elements of the Deer Hill experience are you most looking forward?

References

Included in this packet are three reference forms. Please give these forms to **professional references** that have worked with you in a supervisory manner, and can speak to your backcountry experience, strengths and weakness as a leader and experiences working with young people. Collect the forms from each reference in sealed and signed envelopes and send them to Deer Hill with your application, cover letter, copies of certifications, and resume. Please list your references below:

Name	Address	Phone Number/E-mail	Relationship

Are you currently under a physician's care or taking any medications for emotional or physical reasons? Do you have any medical conditions or history that might affect your ability to lead a Deer Hill program? (e.g. joint, back, altitude sickness, allergies, etc.) If yes, please explain.

Have you ever been arrested for any crimes, other than misdemeanors or summary offenses, including sex-related or child abuse-related offenses? If yes, please explain.

As State of Colorado Child Services guidelines stipulate, you may be required to provide fingerprints to an investigative agency to assure that you have no child-abuse related offenses on record.

Do you agree to follow this procedure? Yes No

Any applicant who knowingly or willingly makes a false statement of any material fact or thing in the application is guilty of perjury in the second degree as defined in Section 18-8-503, C.R.S., and, upon conviction thereof, shall be punished accordingly.

Signature _____

Date _____

Mail to:
Deer Hill Expeditions Attn: Staff Manager
PO Box 180

Mancos, CO 81328

Thank you for applying to Deer Hill! We will contact you when we receive your application materials

Application Checklist

Please make sure that you have completed and enclosed all required documentation listed below. Any missing documentation must be approved by the Staff Manager, or will otherwise be considered incomplete. Incomplete application packets will not be considered for an interview.

- Completed application.
- Current Resume.
- Cover letter
- Reference forms in a sealed envelope, with signature on back.
- Copy (front and back) of your current First Aid and CPR cards. If you plan to renew these certifications prior to the field season, please indicate the date of renewal.
- Copy of your current driver's license.
- Copy of any additional certifications such as swift water rescue, top rope management, etc.
- Copy of course evaluations you may have received from organizations such as NOLS, OB, AEE, etc.

Thank you for your interest in Deer Hill Expeditions. We appreciate the time and effort that went into this application, and look forward to speaking with you in the future.